### INDIRECT COST RATE

The indirect cost rate is primarily comprised of pro-rated salaries and benefits for HOPE team members projected to spend portions of their time on this initiative. This includes subject matter experts and back office staff needed to lead and support the work, such as HOPE's Executive Team, and its Accounting Team for managing the grant budget and expenses.

A small percent is comprised of daily operating expenses like printing, copying, telecommunications, utilities, facility mortgage and maintenance. These have been pro-rated to the time each full-time employee is projected to spend on this initiative.

### CATALYST PROJECTS

As larger projects generated from the collaborative research and analysis phases of the two case studies, HOPE worked with local leaders to identify and structure smaller projects that address pressing community needs. By demonstrating tangible progress on local priorities, these catalyst projects sustain momentum and morale by countering the widely held skepticism associated with previous planning efforts that produced limited results. $16,000 in support for these projects was provided by two foundations through the HOPE Community Catalyst Fund – a pool of capital to support similar projects in small communities throughout HOPE's footprint.

### APPENDIX B: PROJECT MANAGEMENT TOOLS

#### JSU / WEST JACKSON FORUM AGENDAS

**FORUM 1 AGENDA**

05/22/18 | 5:30 p.m. - 7:30 p.m.

1. **GRASSROOTS PLANNING (2 hours)**
   a. Greetings and Dinner (20 min.)
   b. Introductions (10 min.)
      i. President Bill Bynum (HOPE)
         President Dr. William B. Bynum (JSU)
   c. Planning and Implementation (10 min.)
      i. The Goals of the 4-Part Workshop
   d. Group Brainstorming (30 min.)
      i. The Importance of Grassroots Planning
   e. Group Conversation (30 min.)
   f. Identification of Group Projects and Teams (10 min.)
   g. Review and Preparation for Next Meeting (Homework) (10 min.)

**FORUM 2 AGENDA**

05/29/18 | 5:30 p.m. - 7:30 p.m.

2. **IMPLEMENTATION: FIRST STEPS (2 hours)**
   a. Greetings and Dinner (20 min.)
   b. Group Work (20 min.)
      i. Identify the Implementation Steps
      ii. Identify the Obstacles
      iii. Develop a Plan for Implementation
   c. Planning as a Tool: The Power of Information (30 min.)
      i. Long-Term Consensus
      ii. Demographics
      iii. Major Community Quality Factors
         1. Education/Schools
         2. Safety
         3. Recreation
         4. Jobs
         5. The Importance of Diversity
   d. Group Conversation (20 min.)
      i. Review of Implementation Tools
         1. Partnerships
         2. Funding
         3. Volunteers
         4. Investments
         5. Grants
         6. Development Incentives
         7. Debt/P&L Programs
   e. Team Presentation (30 min.)
      i. Projects and Plans Open Discussion
MVSU / ITTA BENA SUMMIT AGENDA
COMMUNITY LEADERSHIP SUMMIT

AGENDA

1. Mingling and Snacking
2. Introduction and Welcome
3. Leadership Introductions
   - Bill Bynum, CEO of HOPE
   - Dr. Jerryl Brigs, President of MVSU, City of Itta Bena
4. Background of the HBCU Project
5. Small Group Discussions
6. Large Group Discussion
7. Closing and Thank You

FORUM 3 AGENDA
06/05/18  |  5:30 p.m. - 7:30 p.m.

3. COMMUNITY AND POLITICAL POWER (2 hours)
   a. Greetings and Dinner (20 min.)
   b. Review of Local, City, and State Groups, Agencies and Departments (20 min.)
      i. Their Role in Community Revitalization and How to Build Partnerships
   c. Community Synergy (20 min.)
      i. Projects That Build a Wake of Interest or Value Beyond Themselves
   d. Midtown Case-Study (30 min.)
      i. Beginnings
      ii. Ongoing Work
      iii. Results
   e. Review of Project Planning Components (30 min.)
      i. Research
      ii. Voice of Community
      iii. Identify Projects with Synergy
      iv. Opportunities and Obstacles
      v. Resource Building
      vi. Partnership Building
      vii. Implementation Steps

FORUM 4 AGENDA
05/22/18  |  5:30 p.m. - 7:30 p.m.

4. COMMUNITY AND POLITICAL POWER (2 hours)
   a. Greetings and Dinner (20 min.)
   b. Review of Team Projects (60 min.)
   c. Group Conversation (40 min.)
      i. Next Steps
      ii. Plan Ongoing Support